

APPROVED



**ALBANY LEADERSHIP**  
CHARTER HIGH SCHOOL FOR GIRLS

## Albany Leadership Charter High School

### Minutes

#### Board Meeting

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#### **Date and Time**

Monday May 24, 2021 at 5:00 PM

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#### **Trustees Present**

E. Bowman (remote), E. Harris (remote), E. Robertson (remote), J. Celestine (remote), S. Bowles (remote)

#### **Trustees Absent**

A. Harrison, M. Moree

#### **Guests Present**

C. Cook (remote), Carmen Serrano (remote), Jennie Evans (remote), Natalie Orcutt (remote), R. Smith (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter High School to order on Monday May 24, 2021 at 5:05 PM.

#### **C. Approve Minutes**

E. Bowman made a motion to approve the minutes from Board Meeting on 04-26-21.

S. Bowles seconded the motion.

The board **VOTED** to approve the motion.

### **II. Accountability Committee Report Out & Principal's Report**

#### **A. Principal's Report**

Ms. Serrano presented the recruitment activities that have been completed in April, as well as what is happening in May. Many outreach activities in the community-churches, stores, community organizations, mosques, etc. They have dropped off flyers and other items-some of the info has been translated to Arabic and Spanish to reach a large community. Ms. Orcutt also noted that marketing efforts will still be in place.

Ms. Orcutt informed the Board that the Lifting Leaders program embarked on this year has been highly successful and they will be distributing the goods to the seniors this Wednesday.

Leadership has asked for a Community Engagement plan from the Board.

Fundraising events are still underway, The team has reached 78% of their lofty goal for fundraising this year. Kudos to all who participated.

Enrollment has been steady. They are working on the plan for summer school. Current faculty will be teaching as in the past.. they are continuing the current interventions to get the seniors ready for graduation and other cohorts moved to the next level.

#### **B. Enrollment Projections for 2021-2022**

Ms. Cook presented the enrollment projections thus far. They are currently working on re enrollment with the current students. New applications ae coming in every day.

### **III. Finance**

#### **A. Finance Committee Report**

Mr. Smith provided an update on the Finance Committee meeting with a review of the financial dashboard and the financial statements. No areas of risk were identified and the school is anticipating completing the budget year as expected.

#### **B. School Year 2021-22 Budget Development**

Mr. Smith presented the draft budget for 2021-2022. The Board will vote on this during the June Board meeting.

Mr. Smith presented on the grants they are applying to-American Rescue Plan. *Albany Leadership has been Allocated \$415,000 in ESSER 2 Funding, with a funding period from May 2020 – September 2023. These funds are to be used for the following areas; Closing the educational gap created during the pandemic, ensuring a safe and healthy return to school for all students and staff, and additional staffing positions. In addition, Albany Leadership has been allocated \$930,000 in American Rescue Plan ESSER 3 Funding, With a funding period from July 2021 – September 2024. The allowable expenses are the same for both grants, except the ARP grant required 20% of the allocation to be applied to the educational gap created. The leadership team will be putting together an expense timeline and expense budget summary for the use of the grant funds for the full board to review.*

**C. Update on Future Facilities**

**IV. Other Business**

**A. Trustee Officers Committee membership 2021-2022**

Ms. Robertson explained the process for the June Board meeting and encourage Board members to consider leadership positions on the Board and/or Committee chairs.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,  
E. Robertson