

APPROVED



ALBANY LEADERSHIP
CHARTER HIGH SCHOOL FOR GIRLS

Albany Leadership Charter High School

Minutes

Board Meeting

Date and Time

Monday April 26, 2021 at 5:00 PM

Trustees Present

E. Bowman (remote), E. Harris (remote), E. Robertson (remote), J. Celestine (remote), M. Moree (remote), S. Bowles (remote)

Trustees Absent

A. Harrison

Guests Present

C. Cook (remote), R. Smith (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter High School to order on Monday Apr 26, 2021 at 5:00 PM.

C. Approve Minutes

E. Robertson made a motion to approve the minutes from Board Meeting on 03-29-21.

M. Moree seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Accountability Committee Report Out & Principal's Report

A. Principal's Report

Ms. Cook and the leadership team provided a detailed update to the Board on school activities, post-pandemic planning, external events to continue to build brand awareness and increase application flow for 6th and 9th grades, and

social/emotional needs of our students as they continue to navigate this school year. Additionally details were discussed around plans for graduation, fundraising events underway, and acknowledging the efforts and of certain Board members to help ALH leadership build connections and to address community needs including food.

Ms. Cook described a new and exciting role for the longest tenured staff member of the ALH team: Ms. Serrano will be serving as the Community Lead Ambassador and engaging in a visible role on community development.

Summer School options were discussed with board members requesting that the leadership team consider summer enrichment activities that may be able to help students close any pandemic gaps, but also to engage students in a way to reconnect them more fully to in-person learning.

III. Finance

A. Finance Committee Report

Ms. Moree provided an update on the Finance Committee meeting with a review of the financial dashboard and the financial statements. No areas of risk were identified and the school is anticipating completing the budget year as expected. Pursuant to votes taken in March, the ALH leadership team has ordered laptops for 6th grade students and faculty along with whiteboards - to ensure the equipment is in hand for the start of the school year. Our strategy to replace all students' laptops on a cycle to allow for full each three year replacement is also underway; as expected laptops are backordered, but we are in the queue.

B. School Year 2021-22 Budget Development

Ms. Moree reminded Board members that the Committee anticipates providing a draft budget for review at the May meeting. A budget is being developed using n overall enrollment target of 350 across 5 grades. Finance Committee is working closely with the Leadership team to track applications in hand for all five grades to ensure the draft budget is reasonable while providing sufficient elasticity to allow for unknowns related to COVID.

Separately the Leadership team was asked to seek information related to the American Rescue Plan to understand what opportunities may be available to the school for purposes of building or enriching our student programming.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:10 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- Principal's Report - March_2021.docx
- ALH Financial Dashboard MAR 2021.pdf