

APPROVED



ALBANY LEADERSHIP
CHARTER HIGH SCHOOL FOR GIRLS

Albany Leadership Charter High School

Minutes

Board Meeting

Date and Time

Monday July 27, 2020 at 5:00 PM

Meeting Was Convened Via WebEx Consistent with Governor Cuomo's Executive Orders permitting meetings to convene in this alternative format consistent with State Open Meetings Laws

Trustees Present

A. Harrison (remote), E. Bowman (remote), E. Harris (remote), E. Robertson (remote), J. Celestine (remote), M. Moree (remote), S. Cates-Williams (remote)

Trustees Absent

None

Guests Present

C. Cook (remote), Jennie Evans, Natalie Orcutt, Olanike Audu, R. Smith (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter High School to order on Monday Jul 27, 2020 at 5:07 PM.

C. Approve Minutes

M. Moree made a motion to approve the minutes from June 2020 Annual Board Meeting on 06-22-20.

S. Cates-Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Accountability

A. Principal's Report - End of School Year 2019-2020

Ms. Cook walked the Board through the Principal's Report which included all end of school year activities and end of school year academic results. The Accountability Committee had met prior to the Board meeting and reviewed in greater detail elements of the Principal's Report. Student Recruitment, Development, Summer School and plans for the start of the 2020-21 school year were discussed. Ms. Cook and the leadership team were confident that faculty and leadership's real time response to moving education in the last quarter of the school year to remote environment did not significantly impact student achievement which the team will be closely monitoring going into the new school year. 92% of freshmen and 96% of juniors completed the school year on track.

B. Proposed Options for School Year Academic Scheduling

Ms. Cook and the Leadership Team inclusive of Mr. Smith, Dr. Audu, Ms. Evans and Ms. Orcutt walked the Board through several different scenarios proposed for the start of the new school year. In the midst of their planning, the State Education Department had issued its guidance to all school districts, and plans are due to SED in early August for review. The Board had several questions about how best each of the plans presented offered synchronous learning that was easily able to pivot to full remote if the need arose. Board members questioned how these new learning protocols might impact (and ensure) students' social emotional needs were being met, and how to ensure families were fully engaged in the planning and execution.

III. Finance

A. June 2020 Financial Dashboard & Financial Statements

Ms. Moree presented the June financial dashboard and financial statements report to the Board. The Committee met previously and discussed numerous items related to projecting needs for the opening of the school year (need for PPE, modifications to the facility to accommodate state rules related to social distancing, and planning to accommodate students based on need.

B. CSI Conflict/Disclosure Forms

Board members were reminded that CSI requires completed Conflict/Disclosure forms by August 1. Those board members who have not yet completed and return to the Business Administrator are urged to do so.

C. Remote Learning Technology Upgrades

The Finance Committee after detailed review with the Leadership Team authorized acquisition of smart boards to ensure every classroom is outfitted with appropriate technology to accomplish synchronous learning throughout the school year. Leadership team assured the Committee that professional development with faculty will be ongoing to ensure course content and use of the smart boards is adapted to reflect newer teaching approaches.

IV. Other Business

A. Submission to State Education Department Proposed Plans for Reopening of New School Year

Leadership team advised the Board of its plans to submit to SED required draft plans for reopening for the new school year. Elements of the plan will be consistent with several of the options discussed earlier in the meeting; separately

the Leadership team will convene three forums via phone/Zoom with families, faculty and staff to layout the proposed options and elicit feedback.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- Principal's Report - May-June_2020.docx
- Daily Synchronous Learning Model.pdf
- Half Day Learning Model.pdf
- ALH Financial Dashboard JUN 2020.pdf