



## PARENTS' RIGHT TO KNOW POLICY

September 2015

Dear Families:

As a parent/guardian of a scholar at Albany Leadership Charter High School for Girls, you have the right to know the professional qualifications of the classroom teacher(s) who instruct your child. Federal law allows you to ask certain information about your child's core subject classroom teacher(s), and requires us to provide you this information in a timely manner, if you request it. Specifically, you have the right to ask for four key requirements of a Title I, Part A program:

1. Professional qualifications of teachers and paraprofessionals who instruct;
2. Notification if your child's teacher is not highly qualified;
3. Individual report card that lets you know how your child is progressing – and programs must generate a report card for every student that explains how well that student scored on the state assessment in, at least, reading, English language arts and mathematics;
4. Notification that the school has entered school improvement because its students did not make Adequate Yearly Progress—meet the state standard in math or reading or both—for two school years in a row.

To make a formal request of any of the above information, please call the ALH Main Office at 518 694-5300.

Sincerely,

Christina Roberts  
Principal  
Albany Leadership Charter High School for Girls

**"One Leader Changes Everything"**